**Your Guide to a Successful Swim Registration**

**Registration Opens:** **Wednesday, September 10 at 10:00 AM**

**Prepare in Advance**

**☐** **Log into Your MyRec Account**

* Make sure you can access your account **before registration day**.
* Forgot username or password? Call our office **Mon–Thurs, 9 AM–1 PM**.
⚠️ *Do NOT create a second account this causes delays!*

**☐** **Verify Household Information**

* Confirm all members are listed with the correct ages & grades **(before registration day)**
* Grades roll over automatically but should match your child’s **current grade** (check ahead)
* If your child shows “N/A” or “PK” but is in Kindergarten or higher → **call our office to update**.

**☐** **Registration Day Tips: Wednesday, September 10 at 10:00 AM**

* Swim lessons fill quickly log in on time to register
* Items stay in your cart for **15 minutes only**
* If idle for more than 15 minutes, your cart will clear and spots will be released

 **☐** **Join the Waitlist**

* No fee to join
* You’ll get an **email** if a spot opens → complete payment to secure it
* If no action is taken, we will follow up with a **phone call**.
* Not interested anymore? Please notify our office.

 **☐** **High Call Volume Expected**

* If you cannot get through, leave a voicemail
* Urgent? Try calling again we check voicemails **after call volume decreases**.
⚠️ *Registrations will NOT be accepted over the phone.*
* **Reviewing this information in advance and following these tips will help ensure a smooth registration process. For any questions, please email** **ParkandRec@Oxford-Ct.Gov** **or call our office at 203-828-6505**